## Instalação das impressoras em Windows

## **Printers installation on Windows**

1º Abrir o menu "Executar". Escreva <u>\\printserver.ufp.pt</u> e de seguida selecione "OK".

Open the "Run" menu. Write <u>\\printserver.ufp.pt</u> and then select "OK".

🖅 Run	×							
٨	Type the name of a program, folder, document or Internet resource, and Windows will open it for you.							
Open:	\\printserver.ufp.pt ~							
	OK Cancel Browse							

Introduza as suas credenciais da UFP como mostra na imagem e de seguida selecione "OK".Insert your UFP credentials as shown on the image below and then select "OK".

Windows Security	×						
Enter network credentials							
Enter your credentials to connect to: printserver.ufp.pt							
ufp\utilizador							
•••••							
Remember my credentials							
The user name or password is incorrect.							
ОК	Cancel						

3º Clique com o botão direito do rato em cada uma das impressoras e selecionar "ligar"

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File Home Share View						~ ?
← → ✓ ↑ 💻 > Network > printser	ver.ufp.pt			~ Ō	Search printserver.ufp.pt	P
📌 Quick access	A Black	k Open	Color			
len OneDrive	~~~	Connect				
This PC		Create shortcut				
🧊 3D Objects		Properties				
E. Desktop						
Documents						
🕂 Downloads						
👌 Music	~					
2 items 1 item selected						

Right click on each printer and select "Connect"